

# NOTICE INVITING TENDER

## APPOINTMENT OF ARCHITECT /CONSULTANTS

CSIR-National Environmental Engineering Research Institute, Nagpur, wishes to appoint an Architect/Consultant for the following work.

**Name of Work -** Up-lifting Main Building Façade & entrance area, passage towards Auditorium and area in front of Auditorium, up-gradation of Committee Room 1 & old committee room 3, Director's Office at CSIR NEERI, Nagpur

**Approximate Cost –** Economical cost is to be worked out by the applicant Architect /Consultants

### **The broad area covered under this work---**

- Main building façade—upgrading the entrance area by replacing the front glazing of the foyer with modern glass glazing & supporting system. Replacement of the backside glass to match the front glass glazing.
- Renovation, modification, and up-gradation of Committee Room No. 1 & old Committee Room 3, the waiting area in front of Committee Room No.1, the Director's office and Director's cabin, passage towards Auditorium, and open area in front of Auditorium, and replacement of external windows on the Ground floor in the area occupied by EBD.
- The façade walls of the passage towards the auditorium shall be beautified by considering Terracotta Jali or similar material. The central column of the passage shall also be considered for its repairs to achieve its original strength. The flooring of the passage also needs to be replaced.
- Extension of the emergency staircase to the second floor and design a proper emergency exit in front of the Committee Room. Design of perforated cladding sheet in the elevation on the east side of the building.
- Display of a structurally stable electronic board on top of the main building for visibility from outside of Gate No.1 (Metro Rail).
- Display of the LED board (CSIR-NEERI name with logo) on the new glazed portion of the main entrance.

### **Scope of Work –**

- a) Taking the client's instructions and preparing the design brief.
- b) Preparation of an architectural elevation plan of the façade, and showing the same in the 3D drawing.
- c) Preparation of conceptual layout and interior arrangements, such as furniture layout, partition layout, wall paneling, audio-video facility, and any other facility considered in the project. Showing the 3D drawings.
- d) Preparing and submitting three design and drawing options for the area elaborated in the broad area covered under this work.

- e) Preparation and submission of detailed estimates based on CPWD DSR and the prevailing market rate (civil, electrical, and air conditioning) for the approved design. Use of green materials in construction is desirable.
- f) Submission of detailed drawing, design, and estimate (Civil, Electrical, and Air Conditioning).
- g) Approval of Material as per the Schedule of Items considered in the work. Periodic site visits will be made per work requirements or as requested by the engineer in charge.
- h) Preparation of as-built drawings after completion of the work.

It is proposed that the architectural/consultant firm be shortlisted in the first instance. Interested parties who have successfully carried out (started and completed) at least three similar types of works of equal magnitude during the last 05 years for Govt./Semi Govt./Public undertaking/Reputed (branded) Private Organizations or CSIR and its laboratories need only apply along with the following information and supporting documents.

1. Name & style of the firm with their constitution/proprietorship details, etc., and date of establishment/registration.
2. Organizational structure, technical and other staff with their qualification.
3. List of similar types of works completed successfully in the last 05 years with testimonials and completion certificates from the concerned department.
4. Details of work in hand with value and likely dates of completion.

It may be noted that the price bids will be invited only from the shortlisted firms. Therefore, presently, the firms are not required to quote their fee. Applications in a sealed cover containing the above-mentioned information and supporting documents may be sent to the Director, CSIR-National Environmental Engineering Research Institute, Nagpur-20, to reach him by 07/11/2025 upto 6.00 pm. Received applications will be opened 10/11/2025 at 11.30 am in the presence of the applicants. Director, CSIR-NEERI, reserves the right to reject any or all the applications without assigning any reason thereof.

NIT can also be seen on our website **[www.neeri.res.in](http://www.neeri.res.in)**

**Head  
Engineering Services Unit**